

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Bromham Social Centre, New Road, Bromham SN15 2JB
Date: Monday 23 July 2012
Time: 6.30 pm

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Richard Rogers (Community Area Manager), on 07771 547522 or richard.rogers@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on 01225 713114/713115.

Wiltshire Councillors

Cllr Laura Mayes, Roundway (Chairman)
Cllr Jeffrey Ody, Devizes and Roundway South
Cllr Jane Burton, Devizes East (Vice Chairman)
Cllr Nigel Carter, Devizes North

Cllr Richard Gamble, The Lavingtons and Erlestoke
Cllr Lionel Grundy OBE, Urchfont and The Cannings
Cllr Liz Bryant, Bromham, Rowde and Potterne

	Time
<p>1 Welcome and Chairman's Announcements <i>(Pages 1 - 6)</i></p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. Localism Act (attached) b. Wiltshire online: digital literacy in Wiltshire (attached) c. Paths for communities – grant for parishes (attached) d. Skate park (verbal). 	6.30 pm
<p>2 Apologies for Absence</p>	6.45 pm
<p>3 Minutes <i>(Pages 7 - 16)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 28 May 2012.</p>	
<p>4 Declarations of Interest</p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests or dispensations granted by the Standards Committee.</p>	
<p>5 Air Quality Management Area <i>(Pages 17 - 18)</i></p> <p>John Carter, Head of Public Protection, will present options for extending the Air Quality Management Area and ask the area board to decide on their preferred option.</p>	6.50 pm
<p>6 Cabinet Representative - Councillor John Noeken</p> <p>Councillor John Noeken will provide a short overview of his role as Cabinet member for Resources, with a focus on Wiltshire Council customer service and the lean review.</p>	7.10 pm
<p>7 Wiltshire Community Bank - Tackling Financial Exclusion <i>(Pages 19 - 20)</i></p> <p>Emma Cooper, Partnership Development Manager, will give a presentation about financial exclusion in Wiltshire and the Wiltshire Community Bank, which provides a credit union service across the county.</p>	7.20 pm
<p>8 Community Farm Project <i>(Pages 21 - 22)</i></p> <p>A presentation by Helie Franklin regarding proposals to convert Marsh Farm into a community farm and training centre.</p>	7.40 pm
<p>9 Partner Updates <i>(Pages 23 - 34)</i></p>	8.00 pm

To receive updates from the following partners:

- a. Wiltshire Police (attached)
- b. Wiltshire Fire and Rescue Service (attached)
- c. NHS Wiltshire (attached)
- d. Devizes Community Area Partnership (attached)
- e. CATG
- f. Parish Forum (attached).

10 **Area Board Funding** (*Pages 35 - 52*)

8.15 pm

1. Councillors will be asked to consider three applications made to the

Community Area Grants Scheme, as follows:

- a. Potterne Cricket Club - seeking £4,000 towards replacement of artificial match pitch
- b. Kennet Young Musicians - seeking £344 towards an educational club for 10-18 year olds
- c. Devizes Town Council – seeking £800 for two way radios for community use.

2. Devizes Community Area Partnership – seeking £11,638 (20% of area board budget) for their core running costs.

11 **Evaluation and Close.**

8.30 pm

Future Meeting Dates

Monday, 24 September 2012

6.30 pm

Lavington School

Monday, 26 November 2012

6.30 pm

Devizes Sports Club

Monday, 28 January 2013

6.30 pm

Location to be confirmed

Chairman's Announcements

Subject:	Detailed Briefing Document on the Localism Act
Officer Contact Details:	Alissa Davies, Principal Policy Officer – alissa.davies@wiltshire.gov.uk , 01225 713380
Weblink:	http://www.wiltshire.gov.uk/communityandliving/localismact.htm

Summary of announcement:

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, not all of the measures are in force. It will not be clear how the measures will work in practice until the government publishes regulations and guidance which are still awaited.**

The council has produced a detailed briefing document on the Localism Act which includes:

- an overview of the main components of the Localism Act
- the estimated timescales for measures to be introduced and regulations to be published - please see the 'Status' section for each measure
- the potential implications of the Localism Act for Wiltshire
- information on next steps for Wiltshire Council (and contact details for the lead officers for each part of the Act)

The briefing document is available online and copies are being made available to Town and Parish Councils via Area Board meetings.

Chairman's Announcements

Subject:	Wiltshire Online's digital literacy project
Officer Contact Details:	Jenny Wilcockson – Digital Literacy Coordinator Jenny.wilcockson@wiltshire.gov.uk 01225 793349 / 07827993733
Weblink:	www.wiltshireonline.org
Further details available:	Please see our website or contact Jenny Wilcockson for more information

Summary of announcement:

Wiltshire Council recognises that access to online services is becoming increasingly essential to residents, businesses and organisations from the third sector. The importance of good, reliable connectivity and the ability to use online services with confidence are central themes to the Wiltshire Online programme.

The benefits of being online are well documented. Not only is the internet an effective tool in helping to reduce social isolation and loneliness, people can save up to £560 per year by using price comparison websites and shopping online (Price Waterhouse Cooper 2009). Digital skills are also vitally important for job seekers, with the majority of roles advertised today requiring some experience of computers. Plus, having a good web presence is crucial to success for private and third sector organisations. Social media is a useful means of communicating with clients and growing a customer base, as well as networking with peers. Anyone who is not online is definitely missing out on a wealth of opportunity.

To ensure that people across Wiltshire have the opportunity to learn the skills and access the technology they need to get online, Wiltshire Online is rolling out a programme of free computer support.

Over the next twelve months, a team of digital champion volunteers will be recruited in every community area. These volunteers will be given access to the resources and training required to help them support people in their local communities to learn the basics of computers and the internet. Digital champions can offer one-to-one or group support in a variety of different venues, including libraries, WiFi enabled cafes or community halls or even someone's own home. Subjects covered include mouse and keyboard skills, setting up a computer desktop, searching the web, using email, Skype, Facebook, online shopping and more. Wiltshire Online will also be encouraging businesses to engage with the programme to support their corporate social responsibility agendas.

This free support is available to all adults in Wiltshire, although particular emphasis is placed on reaching older people, people with disabilities and families on low income. To help support this delivery, Wiltshire Online is working with a number of partners, including the Wiltshire Library Service, Age UK, IT Can Help, Community First, Citizen's Advice Wiltshire and The Learning Curve.

This digital literacy initiative is already well underway in the Melksham community area. To date, a team of 12 digital champions have helped support nearly 30 people either get online for the first time or increase their confidence with computers and the web. Wiltshire Online is now launching its digital literacy programme in the Chippenham and Salisbury community areas, with plans to roll the initiative out across the county by March 2013.

For details about how to get involved, please visit www.wiltshireonline.org or contact Jenny Wilcockson, Digital Literacy Coordinator on 01225 793349 or jenny.wilcockson@wiltshire.gov.uk

Chairman's Announcements

Subject:	Paths for Communities – Grant Opportunity for Parishes
Officer Contact Details:	Michael Crook, Countryside Access Development Officer 01225 713349
Weblink:	http://www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx
Further details available:	DavidAndrews@visitwiltshire.co.uk Tel: 01722 341941

Summary of Announcement:

Natural England has launched a new Paths For Communities Grant scheme enabling community groups and partnerships to improve their local public rights of way network. The fund totals £2 million, to be spent before May 2014.

Paths For Communities grant is designed to improve the rights of way network and must include a new right of way either in the form of a new physical path or higher rights such as upgrading a footpath to a bridleway or restricted byway. Funding has come from the Rural Development Programme for England and any scheme must be able to demonstrate benefit to the rural economy and rural populations.

Applications for funding from £5,000 to £150,000 can be submitted by local communities or broader partnerships. Landowner support, in agreeing a voluntary path creation, is essential at the outset. The Fund is open NOW and all application agreements have to be made by the end of December 2013. The process is competitive so it's important to ensure your project secures as many benefits as possible.

As with all grants no work on the project can start before the application is approved. Natural England's Local Grants Officer will discuss any potential projects with the applicant following submission of an initial "Expression of Interest". This form is available on the website above.

Normally 75% of the project will be funded and no additional public funding is allowed for the remaining 25% and this includes National Lottery money. However, there is some flexibility to allow up to 100% funding.

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: 28 May 2012
Start Time: 6.30 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Laura Mayes (Chairman), Cllr Jeffrey Ody, Cllr Jane Burton (Vice Chairman), Cllr Nigel Carter, Cllr Richard Gamble, Cllr Lionel Grundy OBE and Cllr Liz Bryant

Wiltshire Council Officers

Richard Rogers (Community Area Manager) and Alexa Smith (Democratic Services Officer)

Town and Parish Councillors

Devizes Town - Peter Evans, Sue Evans, Simon Fisher (Deputy Town Clerk), Margaret Taylor and Ray Taylor
Cheverell Magna – Ann Lumb
Easterton – Sue Allen
Etchilhampton – Mervyn Woods
Potterne – Tony Molland
Roundway – Chris Callow, Jeanette Von Berg and Albert Wooldridge
Rowde – Peter Alfrey, Jackie Bawden and Rebekah Jeffries (Clerk)
Urchfont – Jim Batt and Peter Newell
West Lavington – Michael May

Partners

Wiltshire Police – Inspector Ron Peach
Wiltshire Police Authority – Cllr Chris Humphries

Devizes Community Area Partnership - Simon Jacobs, Doug Roseaman, Tony Sedgwick and Noel Woolrych
Gazette and Herald – Jill Crooks
Wiltshire Heritage Museum – David Dawson

Total in attendance: 73

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointment of Area Board Chairman</u></p> <p>Councillor Jane Burton sought nominations for the position of Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p> <p><u>Decision</u> Councillor Laura Mayes was elected Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p> <p><u>Councillor Mayes in the Chair</u></p>
2	<p><u>Appointment of Area Board Vice Chairman</u></p> <p>The Chairman sought nominations for the position of Vice-Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p> <p><u>Decision</u> Councillor Jane Burton was elected Vice-Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p>
3	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The appointments to outside bodies would be as below for 2012/13:</p> <p>Devizes Community Area Partnership – Councillor Mayes Devizes and District Association for the Disabled Executive Committee – Councillor Burton and Councillor Ody Devizes Development Partnership – Councillor Gamble.</p> <p>The appointments to the Community Area Transport Group (CATG) would be as below for 2012/13:</p> <p>Councillor Gamble (Chairman) Richard Rogers (Community Area Manager) Gareth Rogers (Highways Officer) Devizes Community Area Partnership representative Devizes Development Partnership representative Town Council representative Rural parish representative Supporting Officers when required</p> <p>The group is open to any Parish Council to request to attend to discuss an issue.</p> <p>The terms of reference for CATG were agreed, as included in the agenda pack.</p>

4	<p><u>Welcome and Chairman's Announcements</u></p> <p>The Chairman welcomed everyone to the meeting and thanked them for coming in the warm weather.</p> <p>Councillor Mayes hoped that everyone had been able to see the reel of photos that had been showing before the meeting from the May 1 Jubilee celebration event. She thanked all who had been involved in the excellent event and gave special thanks to David Dawson, David Buxton, Richard Rogers, Wadworth Brewery, Potterne Mummers and Devizes Regency Dancers and awarded them photo albums from the day. The meeting then enjoyed a short performance from the Potterne Mummers.</p> <p>Councillor Mayes drew attention to the Chairman's announcements included in the agenda pack. She was pleased to announce that thirty six grants had been awarded for Jubilee celebrations.</p> <p>Wiltshire Council was about to start actively promoting the warm and well loft and cavity wall scheme in the local area through door to door canvassing. The scheme can provide discounted (or in some cases free) insulation to residents in Wiltshire depending on the client's circumstances. Please visit www.warmandwell.co.uk for further information.</p> <p>Informal adult education in Wiltshire was under review, with the closure of Urchfont Manor College in the local area. Please see the Wiltshire Council website if you would like to input into the consultation taking place.</p> <p>Councillor Mayes asked for parishes to complete their rural facilities survey. This survey maps the services available to rural communities and has been carried out since 1976. She noted that since this time the survey showed a significant decline in a number of basic facilities, however a vast improvement in the public transport available.</p> <p>An update was provided about the 11 to 19 commissioning strategy, which had been spoken about at the area board before. Initiatives were in place to increase the use of volunteers, establish Youth Advisory Groups and generate income through subscriptions, fundraising and sponsorship.</p> <p>In 2012 £60,000 would be available to help local people improve countryside access in their area through the paths improvement grants scheme. If you have an idea for a scheme, please contact Michael Crook, Countryside Access Development Officer, on 01225 713349 or michael.crook@wiltshire.gov.uk. The closing date for applications was Friday 13 July 2012.</p> <p>Please contact Simon Fisher from Devizes Town Council if you would be interested in getting involved with neighbourhood plans.</p>
5	<p><u>Apologies for Absence</u></p>

	Apologies were received from Mandy Bradley (Service Director), Mike Franklin (Wiltshire Fire and Rescue Service), Councillor Stuart Wheeler (Cabinet Member), Paula Winchcombe (Devizes Town Council) and the skateboarders involved in agenda item 11, who were at a memorial gathering.
6	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 26 March 2012 were approved and signed as a correct record.</p>
7	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
8	<p><u>Promoting and Celebrating the Olympics Locally</u></p> <p>Emily Young spoke about her role as Devizes Young Ambassador for the Olympics. Emily was one of four ambassadors at Devizes School. Her role was to promote the Olympics and this was being achieved by helping with the torch relay in Chippenham, visiting primary schools and teaching PE lessons and organising a torch relay for primary school children to take part in. Emily offered her services to the community and can be contacted via Richard Rogers, on 01380 734710 or richard.rogers@wiltshire.gov.uk.</p>
9	<p><u>End of Year Review</u></p> <p>As this meeting was effectively the annual general meeting, the Chairman gave a short review of Devizes Area Board over the last year. She thanked the area board members and Richard Rogers for all their hard work. The review covered the following main points:</p> <ul style="list-style-type: none"> • Performance – Devizes Area Board had the second highest attendance in the county • Issues – 128 issues had been raised on the online system since its launch in 2009 and over 90% of these had now been closed • Community Area Transport Group (CATG) – a traffic model had been agreed and was being used to create the Devizes Transport Strategy • Priorities identified from last year were being successfully addressed – such as the skatepark and bmx project • Partner working – the area board was working more closely with Devizes Community Area Partnership (DCAP) and supporting Parish Councils, especially through the Parish Forum • Projects – for example the ‘You Decide’ youth meeting • Pounds – supporting new work through funding, such as the £50,000 grants awarded to 17 projects in the community • Plans for the coming year – in closing Councillor Mayes emphasised that the area board was only as successful as the communities involved. The Diamond Jubilee had demonstrated the way the area board and the community could work together. Please get in touch if you have any ideas on

	how the area board could keep improving.
10	<p><u>Asset Transfer - Roundway Allotments</u></p> <p>The area board was asked to decide whether it agreed for land currently owned by Wiltshire Council to be transferred to Roundway Parish Council. Mr Wooldridge explained there was a long waiting list for allotments in Roundway. Allotments would help people to produce inexpensive food, encourage people to exercise and bring the community together.</p> <p><u>Decision</u> The Devizes Area Board approved the Community Asset Transfer of land currently owned by Wiltshire Council to Roundway Parish Council, subject to Roundway Parish Council underwriting the surrender terms and confirmation on whether planning permission would be required.</p>
11	<p><u>Skatepark and BMX Working Group</u></p> <p>The Chairman explained the background to the skatepark and BMX working group. Since the skate park was required to be removed from Hillworth Park in Devizes nine years ago, there had been a desire to find a permanent replacement skate park site.</p> <p>In August 2011, the skate park working group was reformed with a remit of assessing all potential locations and reporting back to the area board. The group had carefully considered 14 possible sites and Green Lane had been the group's preferred option.</p> <p>The Chairman of the relevant parish had been consulted and was supportive of the project as was the Town Council who owned the land, providing the site was well managed. To help with this, young people would be involved in the design of the park and fundraising for it.</p> <p><u>Decision</u> The area board agreed to take forward the proposal to construct a skate park at Green Lane.</p> <p><u>Decision</u> The area board agreed to take forward the proposal to construct a BMX facility at Green Lane.</p>
12	<p><u>Community Campus Proposal</u></p> <p>Lucy Murray Brown, Head of Campus and Operational Delivery, gave a presentation about the development of a community campus proposal for Devizes Community Area.</p> <p>The presentation included the following:</p> <ul style="list-style-type: none"> • Background to the proposal – a campus is a building, or buildings, in a

	<p>Community Area that will provide improved services fit for a specific community</p> <ul style="list-style-type: none"> • Developing a campus proposal for Devizes and an indicative sequence of events • Preliminary management project – testing the principles of community led management of local services • The role of the Shadow Community Operations Board (SCOB) and representation on the Board. <p>Lucy then answered questions and took comments from the floor. Anyone who thought of questions at a later stage was invited to leave them on paper provided at the meeting.</p> <p>Points raised included the following:</p> <ul style="list-style-type: none"> • The proposal was dynamic and organic – your input was extremely important in determining what the community received • The amount of funding available would depend on the business case put forward to Cabinet • Funding was from a number of sources, primarily the Wiltshire Council Capital Programme • The transformation team were looking to engage with health services where possible • In the meantime the Browfort site had been allocated for extra care housing • There was a voluntary sector representative on each of the existing SCOBs in the county • A space was set aside on the SCOB for anyone from the community to get involved (this could be a business representative) • The SCOB would be able to set up sub groups, such as a group to look into rural issues, and these could involve further Town and Parish Council members • If you would be interested in taking part in the SCOB, an expression of interest form is available on the Wiltshire Council website or please contact Richard Rogers, on 01380 734710 or richard.rogers@wiltshire.gov.uk. Forms must be completed no later than 23 July 2012. <p><u>Decision</u> Devizes Area Board would move forward the community campus proposal by setting up a Shadow Community Operations board.</p>
13	<p><u>Partner Updates</u></p> <p>a. The written update from Wiltshire Police was noted. Inspector Peach then answered questions from the floor. Foot patrols were taking place in the community area and he was pleased to confirm two more PCSOs would be operational from July. Individual PCSOs could be contacted directly through the Wiltshire Police website.</p> <p>b. The written update from Wiltshire Fire and Rescue Service was noted.</p>

	<p>c. The written update from NHS Wiltshire was noted.</p> <p>d. The written update from Devizes Community Area Partnership was noted. Tony Sedgwick expressed concern over the appeal regarding the rejected planning application for the Quakers Walk Care Village. A show of hands showed the room was strongly minded against the application and the area board noted this concern.</p> <p>e. Councillor Gamble stated his appreciation for Devizes Passenger work on the bus maps in the Market Place. He provided a warning about road closures on the A342 between Rowde and Edith's Marsh and on the A360 at West Lavington and Littleton Panell. Since the last meeting, the new bus stop on Estcourt Street had been fully commissioned and the old one removed and new road markings had been put on London Road for northbound traffic. Gates to Worton were still awaited. With regards to current projects, work on cycle routes was progressing, as was designating Quakers Walk as a bridle way so that it may be incorporated into the cycle network. Matters to be considered at the next area board meeting were related to the Air Quality Management Zone and proposals in the Core Strategy.</p> <p>f. The written update from the Town and Parish Councils was noted.</p>
14	<p><u>Area Board Funding</u></p> <p>Councillors were asked to consider the Community Area Grants report and make recommendations on the applications received.</p> <p><u>Decision</u> Devizes Community Area Partnership was awarded £2,098 for signage in Devizes.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria apart from that it did not directly provide match funding. However a considerable amount of volunteer time had been put into this project which more than matched the award being sought.</i></p> <p><u>Decision</u> Kennet Furniture Project was awarded £4,500 to employ a volunteer manager.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and the application would help increase volunteering and employment.</i></p> <p><u>Decision</u></p>

	<p>Devizes Carnival was awarded £4,000 to expand a community outreach project.</p> <p><u>Reason</u> <i>The application was for a well liked and supported event that the area board wished to be associated with. However the applicant should not see the area board as a continuous source of funding for this work as it contravened Council guidance.</i></p> <p><u>Decision</u> Devizes Rugby Football Club was awarded £4,700 to purchase additional flood lights.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and the application added to the cultural and leisure activities of the area as well as improving people's health.</i></p> <p><u>Decision</u> Old School Day Centre was awarded £874 to purchase equipment.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and would support older people to play a fuller and more active part in the community.</i></p> <p><u>Decision</u> The Sustainable Development Network was awarded £456 to run an energy fair in Devizes.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and was a single event so future funding was not required.</i></p>
15	<p><u>Close.</u></p> <p>The Chairman thanked those who were able to attend the meeting. The next area board meeting would take place on Monday 23 July 2012 at 6.30 pm, with refreshments available from 6.00 pm, at Bromham Social Centre.</p>

Consultation on amending the Shanes Castle, Devizes, Air Quality Management Area (AQMA)

A brief outline (consultation document will be presented at the Area Board meeting)

At a previous meeting of the Area Board it was agreed that, when produced, the outcome of further air quality monitoring for Devizes (the Detailed Assessment) would be brought back to the Board for consideration.

This Detailed Assessment has now been completed and the report produced. The report will shortly be available on Council's website. It details the results of air quality monitoring in the town, specifically the annual average nitrogen dioxide levels.

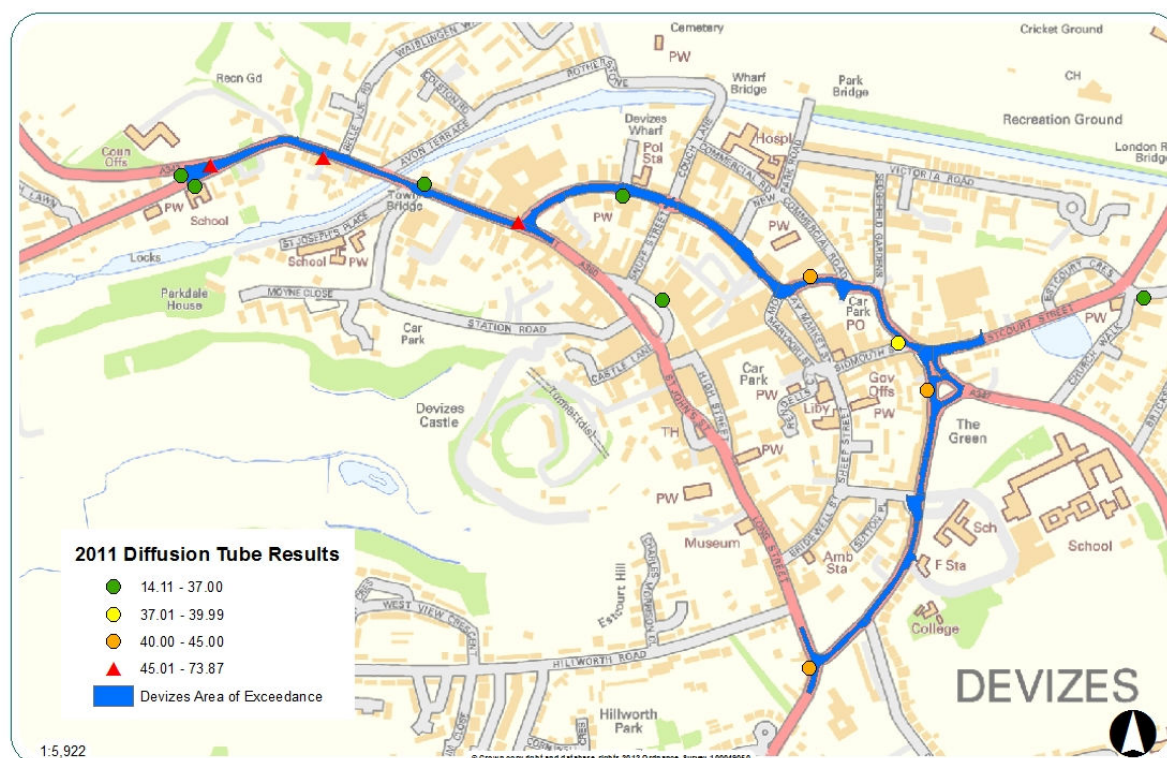
It indicates that whilst the majority of Devizes enjoys clean, unpolluted air there 5 further sites in the town where the annual mean objective of nitrogen dioxide of $40\mu\text{g}/\text{m}^3$ is likely to be exceeded:

- **The Nursery**
- **Northgate Street**
- **St James Terrace**
- **Southgate Roundabout**
- **Chantry Court, New Park Street**

The purpose of bringing this information back to the Area Board therefore is to commence a consultation process for the local area. One of the objectives of the initial consultation is to identify a number of options for the boundaries on the revised Air Quality Management Area in the town, and views of the Board and public are welcome. An options paper will be presented on the evening.

The Devizes Community Area Transport Group is actively engaged in this process, and it is key that local residents and businesses also have the opportunity to comment on this issue.

Devizes Area of Exceedance



Tackling Financial Exclusion Devizes Area Board Monday 23 July 2012

What is financial exclusion?

Many people, particularly those living on low incomes, cannot access mainstream financial products such as bank accounts and low cost loans. This financial exclusion imposes real costs on individuals and their families - often the most vulnerable people in our society. It also has costs for the communities in which they live.

People who are financially excluded face many disadvantages, including:

- finding it hard to get a job as employers require bank accounts for direct credit of salaries
- paying more for utilities due to lack of access to discounts available for direct debit
- not being able to access affordable credit easily, so having to pay extremely high rates of interest to borrow from doorstep lenders or 'loansharks'
- lacking the financial buffer to manage unexpected financial pressures
- not being able to access impartial advice, particularly on debt problems

What is being done to tackle financial exclusion in Wiltshire?

Wiltshire Money is the lead body for financial inclusion and includes a number of organisations:

- Social housing landlords
- Wiltshire Citizens Advice
- Wiltshire Community Bank
- Nationwide
- Community First
- NHS Wiltshire
- Wiltshire Council

It provides a strategic framework for activity and its vision is:

To improve the quality of life of those in economic need through improved financial capability and better access to free money advice, financial products and services

Useful contacts and further information:

- Website for Wiltshire Money: www.wiltshiremoney.org.uk
- Film on Wiltshire Community Bank: www.youtube.com/watch?v=5aIT_uAvwmo&feature=youtu.be
- Wiltshire Community Bank telephone 01249 248323 (to find out about your local credit union and collection point)
- Illegal Moneylending: To report a loan shark in confidence telephone 0300 555 2222
- Wiltshire Citizens Advice for free, independent and confidential advice: www.cabwiltshire.org.uk or telephone 0844 375 2775 (from a landline) or 0300 456 8375 (from a mobile)

For more information contact:

Emma Cooper
Community Partnership Manager
Communities and Voluntary Sector Support
Wiltshire Council

Tel: 01225 71 8627
Email: emma.cooper@wiltshire.gov.uk



Wiltshire Money

Marsh Farm Community Farm

We are in the process of taking over the lease of Wiltshire Council owned farmland to support and encourage agricultural and horticultural courses for children and young people and for community groups to participate in a Rural Learning Centre.

The project proposed for this farm is the regeneration of the buildings and land at an underused tenancy farm. The time and funds invested by the team will ensure the sustainable market value of the property for the current owners. It will also keep all areas of the project at a high level showing investment and development successes.

The buildings will be returned to use after 11 years lying vacant, by updating and installing training and support facilities, office space and a studio area with toilets and wash-room on site.

The farmland will be returned to a sustainable and eco-friendly facility. There will be an area set aside and prepared for food growing which will link in with the needs of the local community and schools.

The farm will be run as a business which offers opportunities but manages and sustains itself as a working farm. Food will be produced for the livestock giving as much back to the farm as can be successfully managed. There will be food for sale in various ways – including links to a nearby farm shop.

The farm will be constituted as a Community Interest Company (CIC) – to enable the development of the project as a business for the community.

The farm will offer positive work and support through:

Food production -

Learning and skills sharing

Reconnecting with food sources

Taking part in the whole Community Farm project

Owned / sponsored orchard trees

Recreational ideas

Identifying wildlife and birds

Animal sponsorship scheme

Memorial trees in the woodland

We are presently setting up work and positive links with the police, probation service, SWITCH, Rowdeford School, Downlands School and other interested parties.

The project meets targets for many key areas from Natural England, local targets through the Wiltshire Core Strategy and hits targets from the Government White Paper also:-

The Department for Education [Council for Learning Outside the Classroom Quality Badge](#) ;

FACE (Farming and Countryside Education) links work delivered to the national curriculum;

It also supports 'Why Farming Matters' projects – from the NFU.

It is cost effective – community use of under utilised buildings creating an income to run the project.

It is also a model of delivery which can be replicated by others to support the day to day life of the rural learning centre.

The work, funds and effort put into making this farm work will benefit all involved - and keep the value of the land for the Wiltshire Council with little investment on their part.

Crime and Community Safety Briefing Paper

Devizes Community Area Board

Date of Meeting 23rd July 2012



1. Neighbourhood Policing

Team Sgt: Sgt Ian Thomas

Town Centre Team

Beat Manager – PC Adam Hall
PCSO – Paula Yarranton
PCSO – Lucy Sainsbury
PCSO – Kelly Watts

Rural North Team

Beat Manager – PC Emma Reed
PCSO – Gareth Cole
PCSO - Fiona Marno

Rural South Team

Beat Manager – PC Emma Reed
PCSO – Nina Marsh
PCSO - Fiona Marno

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Christopher Humphries

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Firstly, I wish to make a plea around crime prevention. As we enter the summer months and the weather improves it can be easy to forget that there are some unscrupulous people who will take advantage of any opportunity to commit crime. It is very tempting to leave windows open on a hot day, to not fully secure garden sheds after an afternoon in the garden or to not take valuables from your car when you park up and go for a walk in our beautiful local countryside. These make easy pickings for thieves. I have noticed an increase in these types of offences in recent weeks. We are doing all that we can to prevent and detect these crimes but I ask that we all take a few minutes to think about securing our possessions. This way we do not have to become victims and suffer the upset, distress and inconvenience that often accompanies it. We have arrested a local male who has been charged with a number of offences but there are no doubt others who continue to commit these crimes.

You will all be aware of the recent shooting incident in Devizes on 2nd July. I want to take this opportunity to reassure everyone that this incident is extremely unusual in Devizes and Wiltshire as a whole. Wiltshire

Police acted quickly to identify, locate and arrest a male, recovering a weapon in the process. This was not a random act of violence and the general public were not targeted. I appreciate that some disruption was caused to local residents and those travelling through the town on that day but this was necessary to ensure that all of the necessary evidence was gathered. Local NPT officers have been showing a high visibility presence to provide community reassurance and worked with partners to return the town to normality as quickly as possible. This was a horrible incident and our thoughts go out to the family and friends of the victim.

PCSO Wendy Leat, who serves the Devizes North Rural area, leaves us on 16th July to take on a role at Amesbury. I know that she has undertaken excellent work on her area is much valued on her area. We all wish her well. She will be replaced by PCSO Gareth Cole who joins us from Amesbury. I am confident that he will continue the good work that Wendy has started. Gareth is in addition to the 2 new PCSOs who are due to start at Devizes at the end of July. They are supplementary to our allocated establishment and will be great additions to your local Neighbourhood Policing Team.

Finally, the next quarter's local NPT priorities were agreed at a recent meeting of the Devizes Community Area Safety Committee in June. These priorities can be viewed on the Neighbourhood Policing pages of the Wiltshire Police website www.wiltshire.pnn.police.uk/ . If you have any concerns or questions, please do not hesitate to contact the team. They can be contacted through the website, by email at devizesnpt@wiltshire.pnn.police.uk or via the 101 non-emergency number.

EZ11 Devizes Town	Crime				Detections*	
	June 2010 - May 2011	June 2011 - May 2012	Volume Change	% Change	June 2010 - May 2011	June 2011 - May 2012
Victim Based Crime	895	888	-7	-1%	26%	22%
Domestic Burglary	33	25	-8	-24%	6%	16%
Non Domestic Burglary	48	53	5	10%	4%	2%
Vehicle Crime	76	69	-7	-9%	3%	4%
Criminal Damage & Arson	185	226	41	22%	16%	16%
Violence Against The Person	212	193	-19	-9%	48%	36%
ASB Incidents	188	181	-7	-4%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (April 2011 - March 2012)

* Detections include both Sanction Detections and Local Resolution

EZ13 Devizes North Rural	Crime				Detections*	
	June 2010 - May 2011	June 2011 - May 2012	Volume Change	% Change	June 2010 - May 2011	June 2011 - May 2012
Victim Based Crime	108	104	-4	-4%	18%	7%
Domestic Burglary	6	10	4	67%	33%	20%
Non Domestic Burglary	25	18	-7	-28%	4%	0%
Vehicle Crime	12	20	8	67%	8%	0%
Criminal Damage & Arson	14	11	-3	-21%	14%	18%
Violence Against The Person	16	13	-3	-19%	63%	15%
ASB Incidents	16	14	-2	-13%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (April 2011 - March 2012)

* Detections include both Sanction Detections and Local Resolution

EZ14 Devizes South Rural	Crime				Detections*	
	June 2010 - May 2011	June 2011 - May 2012	Volume Change	% Change	June 2010 - May 2011	June 2011 - May 2012
Victim Based Crime	352	340	-12	-3%	12%	10%
Domestic Burglary	15	17	2	13%	7%	12%
Non Domestic Burglary	58	91	33	57%	3%	3%
Vehicle Crime	45	37	-8	-18%	2%	8%
Criminal Damage & Arson	111	95	-16	-14%	12%	6%
Violence Against The Person	49	18	-31	-63%	51%	78%
ASB Incidents	58	28	-30	-52%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (April 2011 - March 2012)

* Detections include both Sanction Detections and Local Resolution

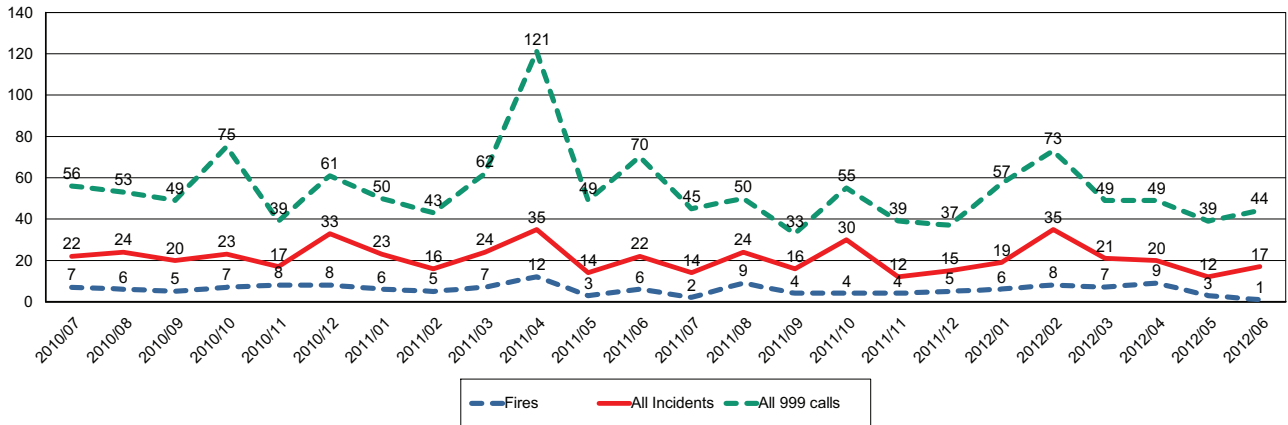
Inspector Ron Peach 12 July 2012
Area Commander



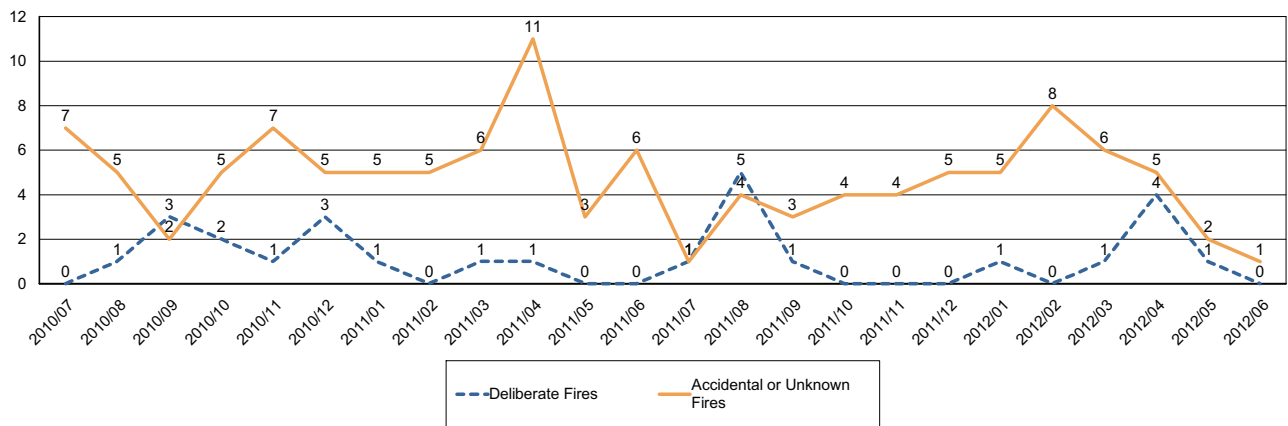
Report for Devizes Area Board

The following is an update of Fire and Rescue Service activity up to and including June. It has been prepared using the latest information and is subject to change.

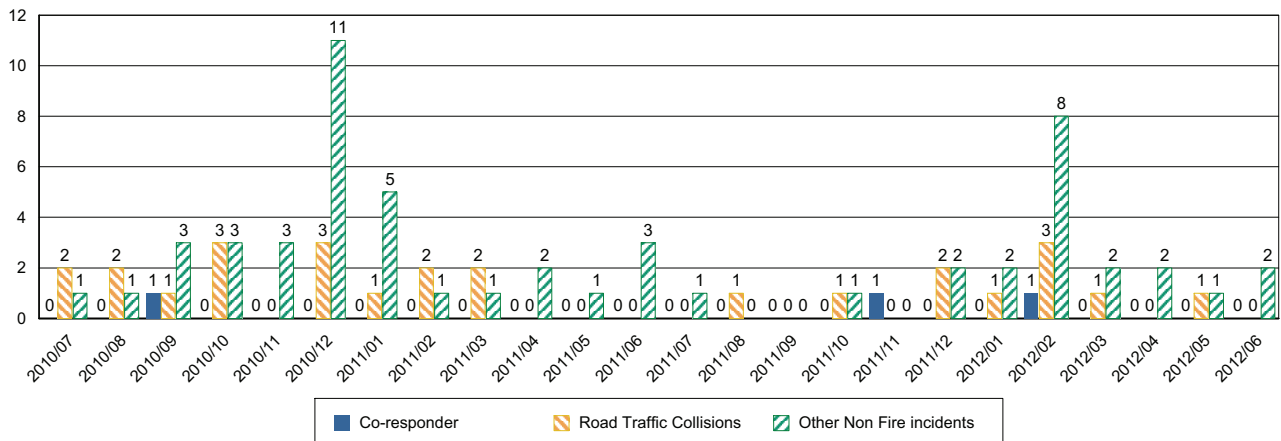
Incidents and Calls



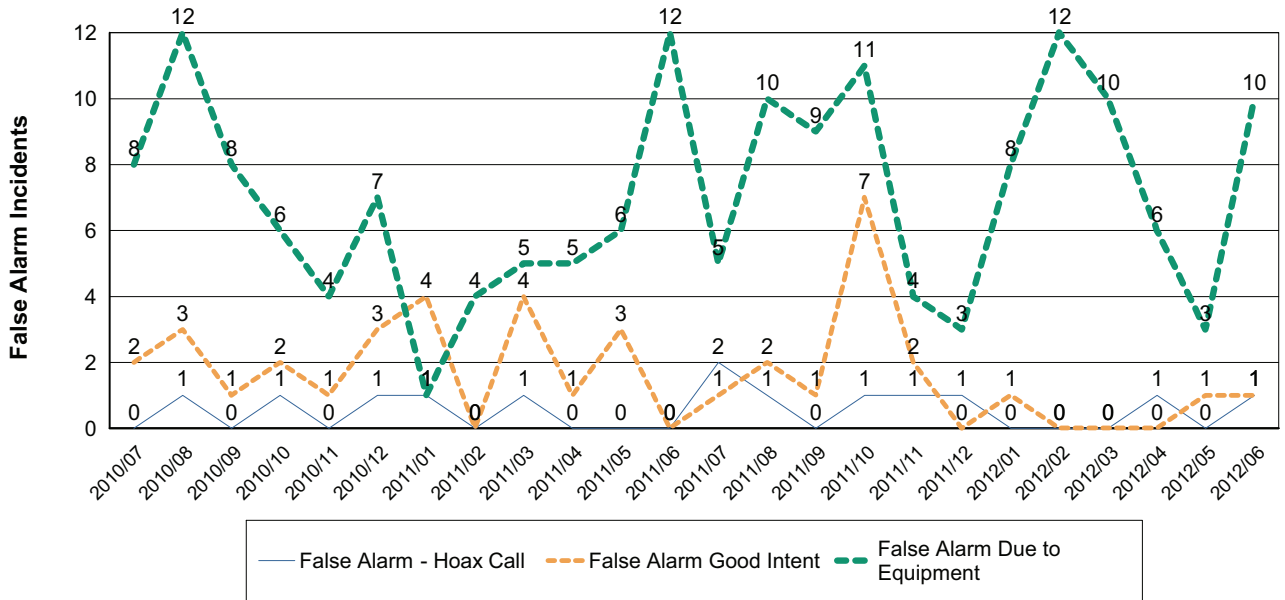
Fires by Cause



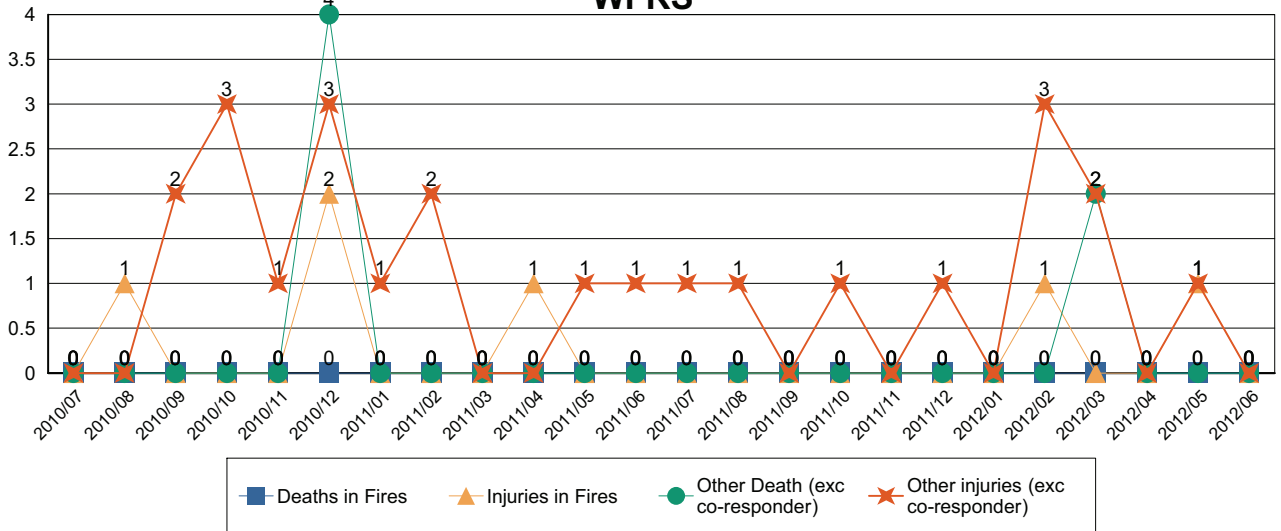
Non-Fire incidents attended by WFRS



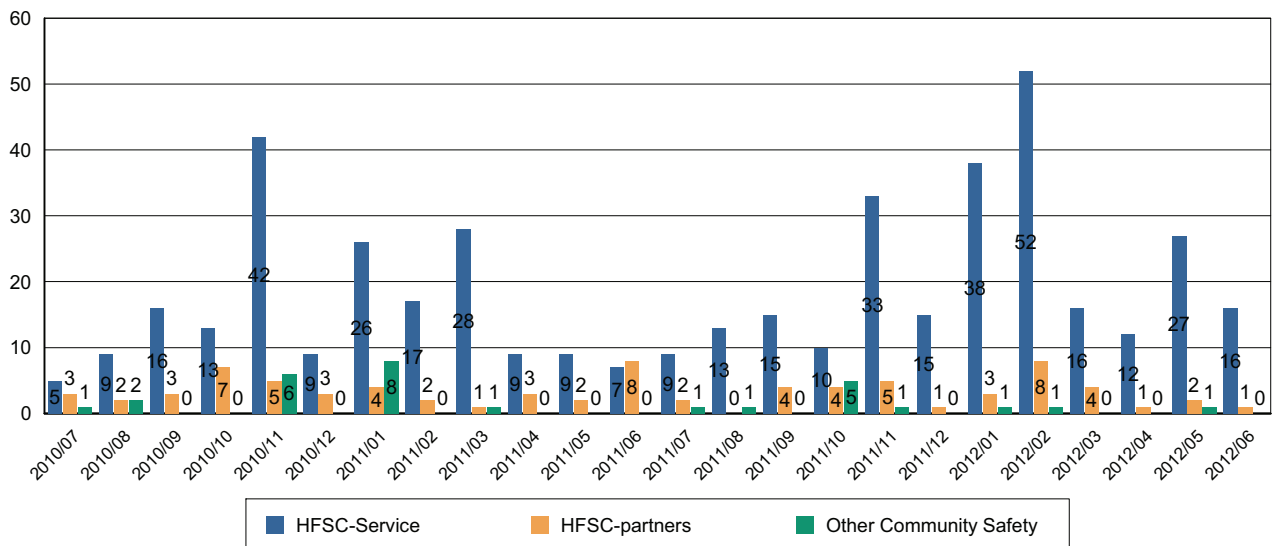
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

June update

New Salisbury health facility gets planning permission

Proposals for a new, state-of-the-art GP practice on part the site of the former Old Manor Hospital, on Wilton Road, Salisbury have been granted planning permission. The new, GP-led development will be the new home for Grove House and New Street practices, and the building will be paid for and developed by the practices, who have recently merged to become Salisbury Medical Practice.

Notice of the planning permission is available on Wiltshire Council's website at: <http://www.wiltshire.gov.uk/planninganddevelopment/2012/0017/applicationdocument.htm>

NHS Wiltshire launches consultation on Wiltshire Falls and Bones Health Strategy 2012-14

The Wiltshire Falls and Bones Health Strategy 2012-14 was launched for public consultation on Thursday 21 June. The main aim of the strategy is to reduce the number of falls which result in injury.

NHS Wiltshire is seeking the views of local people, service users and carers, who's input into discussions about the future shape of the services will allow us to gain as wide a view as possible as to how Wiltshire tackles falls and bone health over the next two years.

The strategy focuses on five priority areas:

- Falls and osteoporosis care pathways
- Multi-disciplinary falls assessment and interventions
- Osteoporosis assessment and treatment
- Best practice management of people after a hip fracture
- Raising awareness of falls and bone health, and the importance of a healthy lifestyle

Maggie Rae, Corporate Director of Public Health and Public Protection, says

“Falls can be very serious for older people but there are many simple steps you can take to reduce your chance of falls and fractures. The aims of the Falls and Bone Health Strategy are to: improve falls and fracture services used by Wiltshire residents and make sure that services respond to the needs of older people; halt the rising number of falls and related injuries experienced by older people each year; and support older people to access a wide range of community resources.”

Your views on the draft falls and bone health strategy will help us to ensure we have got the priorities for Wiltshire right and we look forward to hearing from you. **All comments on the draft strategy must be received by 13th September 2012.** The draft strategy and

consultation document can be found on the NHS Wiltshire website here: <http://www.wiltshire.nhs.uk/Clinicians/For-healthcare-professionals/For-healthcare-professionals.htm> which also includes a questionnaire that you can complete for letting us know your views/comments.

NHS 111 – Award of contract for call-handling

The contract for the call handling and clinical assessment elements of the new NHS 111 service in Wiltshire and Bath and North East Somerset has been awarded to Harmoni, subject to contract finalisation.

Clinical Commissioning Groups and Harmoni will be working with other local stakeholders to deliver a high quality service for patients in Wiltshire and Bath and North East Somerset with urgent care needs, from April 2013.

Ed Macalister-Smith, Chief Executive of the NHS B&NES and Wiltshire PCT cluster said: "We know people can be confused about which NHS service to use when they need help quickly, and too often they use the wrong service. NHS 111 is an important step in our journey towards improving the way that patients use urgent healthcare services. We look forward to working with Harmoni to implement the call-handling and triage elements of the wider NHS 111 service".

The next PCT cluster Board Meeting will be held on Wednesday 25 July at 10am at Bath & North East Somerset PCT headquarters, St Martin's Hospital, Clara Cross Lane, Bath. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk).

AGM

At the AGM in June Tony Sedgwick was re-elected as Chairman, Paula Winchcombe as Vice-Chairman and Ray Parsons as Treasurer. The main speaker at the meeting was Alan Truscott of Community First, sharing the wide-ranging work and initiatives taking place in rural communities in Wiltshire. It is hoped that DCAP, the Parish Council Forum and Community First can become effective partners, complementing each other's work.

Thematic Groups

The Transport group is creating task groups to explore and implement various initiatives arising from its new strategy. The current focus is on promoting cycling. A high profile event is being planned for October, celebrating new safe cycle routes and promoting the health benefits of cycling.

The Housing Group continues to monitor potential developments (housing / care homes / business), looking particularly at issues of traffic congestion, pollution, affordability, infrastructure and health care provision, and employment opportunities). The group has recently (on behalf of DCAP, and in partnership with the Trust for Devizes and CPRE) submitted evidence to the Planning Inspector opposing the proposed retirement village at Quakers Walk on the grounds that it will reduce the scope for building affordable homes and will add an unacceptable burden on London Road traffic..

The Culture and Leisure group's next meeting has been deferred in order to be able to discuss Wiltshire Council's Cultural Strategy.

The Health & Wellbeing group is looking forward to meeting with representatives of the new Clinical Commissioning Group and representatives of Avon & Wiltshire Mental Health Partnership to discuss priorities raised in the Community Area Plan. The group is also keen to encourage parishes to consider providing outdoor gym equipment to boost exercise opportunities.

The Devizes Community Area Safety Committee met in June, reviewing Neighbourhood Policing Priorities, and discussing licensing and CCTV issues.

Communication with the public

The new DCAP website is being developed by a local company and will become live in September. As well as including agendas, minutes and information about ongoing projects, there will be a survey facility on the site, enabling consultation and dialogue about current issues. The site will be able to be viewed on mobile phones, iPads and other mobile devices as well as standard computers.

DCAP's recent newsletter is still available. It can be read on the DCAP website: www.dcap.org.uk. Hard copies are also available. If you would like some for your Parish or organisation please email admin@dcap.org.uk to place your request.

Cooperation with the Area Board

DCAP works closely with the Area Board and is planning a second joint meeting to discuss proposed projects for the coming year

The next DCAP meeting takes place on **Monday 3rd September 2012 at 5.30pm (venue to be advised)**. Members of the public are warmly invited to attend and contribute to the debate.



Parish Council Forum Update for Devizes Area Board May 2012

The Parish Council Forum met on July 10th. Cllr Paula Winchcombe was elected as Chairman for the coming year, and Cllr Mervyn Woods as Vice Chairman. It was agreed that the Parish Council Forum would be represented at DCAP meetings by a member from each of Market Lavington, Potterne and Roundway parishes. Other parishes are invited to nominate members for the remaining three places. A representative of the Parish Council Forum is also invited to sit on the Community Area Traffic Group.

Alan Truscott gave a presentation on the wide-ranging work of Community First, describing current projects as well as imminent new initiatives. It was agreed that the knowledge and expertise of Community First should be accessed in fulfilling parish and DCAP priorities. This includes advice on funding and project management.

Cllr Rick Rowland had written to each of the parishes, inviting them to work alongside the DCAP Housing group, identifying issues relating to affordable housing in rural areas, in order to compile a directory of advice and creative ideas. Parishes yet to reply are encouraged to do so.

Parishes are encouraged to consider introducing outdoor gym equipment or trim trails etc. to encourage exercise. The DCAP Health & Wellbeing group is seeking to partner with parishes in fulfilling this aim specified in the Community Area Plan. Funding sources are available.

Parishes are invited to request themes / speakers for future meetings, and to offer venues for meetings. It would be helpful if parishes could advise the DCAP Administrator (admin@dcap.org.uk) of dates of Parish Council meetings for the coming months, in order that Parish Council Forum meeting dates can be arranged to maximise attendance.

The next meeting of the Parish Council Forum will take place on Tuesday 4th September 2012 at 6.30pm (venue to be confirmed)

Report to	Name of Area Board
Date of Meeting	23rd July 2012
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider three applications seeking 2012/13 Community Area Grant Funding

1. **Potterne Cricket Club** – Funding to replace the match play artificial pitch. They are seeking £4,000

Recommended for consideration for approval

2. **Kennet Young Musicians** – Funding to replace worn out or broken instruments. They are seeking £344

Recommended for consideration for approval conditional

3. **Devizes Town Council**– Funding to purchase two-way radios for community use. They are seeking £800

Recommended for consideration for approval

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Devizes Area Board has been allocated a 2012/2013 budget of £58,192 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in

the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.

- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. Devizes Area Board has a separate Community Area Transport Group (CATG) budget of £15,751 for 2012/13. £5,779 has also been carried forward from 2011/12. There is also an additional budget for youth activities of £5,819

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Devizes Community Area Plan
---	--

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. Applications and supporting documents should be with the Community Area Manager at least 4 weeks before the meeting date. Future rounds of funding will take place at the following area board meetings:
 - September 24th 2012
 - November 26th 2012
 - January 28th 2013
 - March 25th 2013

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Devizes Area Board will have a balance of £37,963. However a request by DCAP for £11,638 will be made at the July area board meeting. If granted, the balance will be £26,325

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	1. Potterne Cricket Club	Replace Match Play Artificial Pitch	£4k towards a project costing £8k

8.1.1. This application is recommended for consideration for approval

8.1.2. The grants criteria for 2012/13 is met by this grant

8.1.3. The application contributes to the community plan as it contributes towards improving leisure and recreational activities

8.1.4. The project is to replace their artificial match pitch which is used by juniors to practice on and to fulfil most of their fixtures. There are @100 junior members, a third of who are girls. The current pitch will very soon be unusable and it would be impossible to sustain such a large number of junior members.

8.1.5. The project is being sponsored by the Cricket Foundation who will also provide £4k of match funding. One of the conditions of their support is that they decide who the contractors will be and this is why there is only one quote provided for the work

8.1.6. If the award is not made then the project may not go ahead and the junior membership can't be sustained

9. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
9.1	Kennet Young Musicians	Devizes and District Wind Band	£344 towards a project costing £1,376

9.1.1. This application is recommended for consideration for approval

9.1.2. The grants criteria for 2012/13 is met

9.1.3. The application addresses the community plan as it helps increase cultural activities and provides more for young people to do

9.1.4. The project is to replace old and broken instruments which the members can borrow for free. The key new instrument will be a tenor saxophone which will have a life span of around 30 years.

- 9.1.5. There is a small annual subscription which covers the cost of tuition.
- 9.1.6. Currently there are about 35 members of the band who also regularly play concerts. The new instruments will encourage new members to join.
- 9.1.7. Funding towards the project has already been secured from Plain Action who are providing £1,332
- 9.1.8. If the award is not made then unless other funding can be found, not all the instruments can be purchased.

10. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
10.1	Devizes Town Council	Purchase of two-way radios for community use	£800 towards a project cost of £1,600

- 10.1.1. The officer's recommendation is that this application should be considered for approval.
- 10.1.2. The project aims to address the problem that most large outdoor events in the Devizes area require the use of two-way radios. Often in the past this has meant the need to hire them which can be expensive. The project will allow the radios to be loaned out to the event organisers.
- 10.1.3. The application addresses the community plan by contributing to a sense of belonging and to tourism
- 10.1.4. Devizes Town Council are providing 50% match funding and will maintain the radios
- 10.1.5. If the award is not made then the radios will need to be hired instead which will be more expensive and more difficult.

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Richard Rogers, Community Area Manager E-mail Richard.rogers@wiltshire.gov.uk
----------------------	---

WILTSHIRE COUNCIL

DEVIZES AREA BOARD

23 July, 2012

Devizes Community Area Partnership (DCAP) Claim for Core Funding 2012/2013

1. Purpose of the Report

- 1.1. To seek the Board's approval to core funding to DCAP covering the financial year 2012/13 to be agreed at this meeting, 23 July, 2012 so that it can be paid into DCAP's bank account immediately.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2012/13 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer will advise DCAP that the second tranche can be requested at the January, 2013 Board when evidence is received of how the first tranche has been spent.
- 2.3. Devizes Area Board has been allocated a 2012/13 budget of £58,196 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Devizes Area Board budget 2012/13 is £11,638.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. DCAP were awarded £10,400 in 2011/2012. The balance of DCAP funds as at March, 2012 was £14,308. DCAP will be rolling forward £11,628 into 2012/13 to be spent on activities in this coming financial year. In addition to this amount, a further £2,680 has been committed to the creation of a new website for the partnership. This will be a very accessible site and will be

used for polls and other ways of gathering public opinion as well as being a means of communicating with residents. The website and the reasons for developing it have the approval of the Partnership Development Officer.

- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. The CAPA has been signed by both parties prior to this meeting.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, DCAP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document and is included as Appendix B of this report.
- 3.5. Devizes Community Area Partnership submitted a 2012/13 claim for £13,579. This figure is greater than the 20% or £11,638 of Area Board funding which is available to Community Area Partnerships towards their core costs. Increasing this figure and awarding more than the 20% limit to DCAP is at the discretion of members on this Area Board.
- 3.6. 50% of the amount awarded can be considered in the 1st tranche. The area board can therefore award up to 50% at this meeting to be paid immediately.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2.2 If Devizes Area Board decide to award DCAP with the amount they have requested, it will mean there will be less funding available for other projects and grants as they arise throughout the year.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of DCAP is open to anyone with an interest in the community area.

5. Recommendation

The Partnership Development Officer recommends that the area board:

- approve the year's core funding at the 20% level of £11,638 with an agreement to release the 1st tranche of £5,819 immediately
- agree to the release of the 2nd tranche in January 2013 as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met

Report Author: Andrew Jack, Partnership Development Officer
Tel No: 01225 713109
E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:
Appendix 1 DCAP Covering Letter 2012/13
Appendix 2 DCAP Annual Workplan, 2012/13
Appendix 3 DCAP Budget Form 2012/13

Andrew Jack
Communities, Libraries, Heritage & Arts
Wiltshire Council
County Hall
Trowbridge
BA148JN

Please Reply to
The Old Coach House
London Road
Devizes
SN102DS

9 June 2012

Dear Andrew,

I enclose the CAP Budget and Annual Workplan for 2012/3 and I trust it is satisfactory. I have signed the CAPA and it has gone to Laura for her signature.

You will note that there is a difference of £2,680 between the bank balance and funds available. This is because we have committed ourselves to spending £2,680 on our new web site as part of last year's funding for communications.

We are placing a good deal of emphasis on the new site in order to raise the profile of DCA.P and inform more people about our activities. The funding application this year includes money to publish our extensive guide to the many activities available in the area in a way that will help people, both young and old, to find clubs and activities which will be beneficial to their health and happiness.

I am aware that our budgeting has not been good in the past and that we have built up reserves without purpose. I do not intend that to continue, our plans are firm and any funding we receive will be used in the current year.

Yours sincerely



Devizes Community Area Partnership

Annual Workplan 2012/13

In order to show how the Community Area Partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2012/13, please complete the form below.

CAPA commitments	Proposed initiatives and activities
<p>Partnership Development <i>"To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary"</i></p>	<p>The Steering Group consists of the chairs of the Thematic Groups, chair of the Parish Council Forum, the CAP Administrator, the CAP Chairman and Treasurer.</p> <p>We have seven Thematic Groups which are: Crime & Community Safety, Countryside & the Environment, Culture & Leisure, Economy, Health & Wellbeing, Housing & the Built Environment and Transport. We also have a Parish Council Forum consisting of Parish Councillors and Clerks.</p> <p>We have a CAP Administrator who is self-employed. We are affiliated to WfCAP and one of our Steering group serves on its Management Committee. We actively support WfCAP meetings and are involved in setting up a cross-CAP liaison groups for Transport and Culture. We are also seeking a similar arrangement on Health issues.</p> <p>We published our Community Area Plan in March 2012. This year we will move on to identifying specific projects arising from that plan and begin work to turn parts of our plan into reality. We have already commenced working on Safe Cycling Routes and that will continue. Similarly we will continue to work with our Public Health Directorate on reducing air pollution arising from traffic congestion. The work we have done on signage in Devizes is now ready to be acted on and we will be managing that work during 2012. We have opened discussions with Devizes School on establishing a closer link to ensure that school-leavers are better prepared for the world of work. We are now well advanced in setting up a mentoring programme in conjunction with the Chamber of Commerce. We have assembled a comprehensive guide of over 400 associations, clubs and activities within our area and are planning to produce this, both on our web site and in published form. Other plans currently before our groups include</p> <ul style="list-style-type: none"> • Initiatives to increase the availability of affordable homes in the area. • The establishment of an additional GP Surgery or Primary Care Centre to cope with our expanding population. • A "Park your Car at Home" campaign linked to our Air Pollution issue. • To investigate improved bus links to railway stations and the feasibility of a station near Devizes. • To provide improved public transport information through maps and simple timetables and a Travel information point in Devizes. (This in conjunction with one of our partners, Devizes Passengers.

Please post your Annual Workplan and Budget Form for running costs to:
 Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
 County Hall, Trowbridge BA14 8JN

	<ul style="list-style-type: none"> ● To promote low carbon lifestyle choices. ● To make more young people's activities available in the villages. ● To promote business start-ups and provide support to small businesses ● To secure long-term funding for Devizes' CCTV system. <p>Our Countryside & Environment Group became inactive last year due to other commitments by its chairman. We have appointed a new Chair and are in the process of rebuilding this group. We have also recognised the need for a specific group dealing with Children and Young People's issues. We intend establishing this as an additional Thematic Group this year. In addition, we are reviewing the membership of all groups to ensure they are as representative of the whole community as possible.</p> <p>A number of the projects we are identifying involve more than one Thematic Group (e.g. whilst cycling routes are a transport issue, they are also of concern to the Health & Wellbeing Group as a means of combatting obesity). We expect to set up Project Teams consisting of members of the relevant groups to take these projects forward.</p> <p>We have formed a close (but arms-length) relationship with the Devizes Development Partnership to provide us with a not-for-profit company as a vehicle for delivering some of our projects and possibly for attracting inward investment for them.</p>
<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>DCAP does not enjoy a high profile in the community. We are seeking to address this by:</p> <ul style="list-style-type: none"> ● Publishing two issues of our Community Newsletter this year. (See our website www.dcap.org.uk for the current copy). ● Commissioning a new professional website with links to social media websites in order to attract more of our younger community members. ● Following up on our successful community survey by holding six Focus Group meetings aimed at filling gaps in the survey response and probing deeper into a number of issues. ● To have a display stand at Area Board Meetings and at Fairs in the area staffed with volunteers to explain the work of DCAP and to recruit new volunteers where appropriate. <p>The use of Focus Groups and the wide-ranging interests of our group members will ensure we keep in close touch with public opinion and to act as a conduit for all sectors of the community.</p> <p>CAP meetings are published in the local newspaper, on local radio, via Facebook and Twitter, and on our website. We plan to attract better publicity and attendance by using external speakers on relevant and interesting subjects at least on two of the four DCAP meetings. We are also seeking someone with Public Relations experience to issue Press Releases where appropriate and to follow these up with the local media.</p>

	<p>We have formed a closer relationship with the Devizes Chamber of Commerce and can now publicise such meetings through them to the business community.</p>
<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p>	<p>Our means of communication is detailed in the previous sections.</p> <p>Whilst most of our Thematic Groups enjoy a wide section of interest, others do not. We have identified these shortcomings and during the year we will be inviting interest groups identified in our work on activity groups to nominate representatives to appropriate groups. DCAP currently has 187 names of individuals on its contacts database, with about 50 different groups and organisations being active participants.</p> <p>In summary:</p> <ol style="list-style-type: none"> 1. We will produce two issues of our Newsletter and circulate it to at least 6,000 homes 2. We will improve our PR – including considering a more memorable name than DCAP 3. We will launch an attractive and comprehensive adaptive website designed with links to social media to reach the younger generation 4. The website will have a facility for conducting polls and for the public to make comments and suggestions. 5. We will hold at least six Focus Group meetings 6. We will seek to attract wider participation in our meetings by using external speakers.
<p>Consultation <i>"To consult widely on a range of community issues and hold public engagement events and activities."</i></p>	<p>Our primary consultation will be through Focus Groups. Our Thematic Group chairs also engage in informal consultation with groups within their remit. We fully intend to use our new website to solicit public opinion on issues as they arise.</p> <p>We are also seeking a defined slot in each Area Board Agenda so we can update the public on a specific issue at those meetings.</p> <p>The each section of the community plan will be updated as and when the appropriate group feel there is sufficient additional information or where the direction of the plan has altered. An annual review of the plan will be included in the Thematic Group Meetings Agenda.</p> <p>We expect that the new Children's and Young People's Group will wish to undertake some form of public survey.</p>
<p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p>Since the Plan was only published in March 2012, we do not expect any major revision in the current year. As already stated one of the functions of the thematic groups will be to consider what changes should be made to the plan and the outcome of those reviews will determine what changes are made and when.</p> <p>Focus Groups, feedback at Area Boards, attendance at local Fairs and meetings with special interest groups will be our primary form of ensuring we are in touch with community opinion and that our plans are in line with community thinking.</p>

Local action

"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."

We will work with interested parties to forward our defined projects. We will identify those components of the project that can be handled by the CAP, those that are the responsibility of WC and or the Parish/Town Council and those that need external expertise. We will seek to obtain the full cooperation of these other agencies and to generate sufficient volunteers to carry through the CAP's commitment to the project. Our Safe Cycling project is an example of this where the CAP has identified the routes, where Wiltshire Highways are making the necessary changes to allow cycling along the route and Sustrans are advising on signage and kerb-lowering, etc.

During the year we will also be seeking assistance from WC to identify sources of funding for our identified projects.

We will be working to achieve the following:

1. Two new Safe-Cycling Routes.
2. A Bike-IT officer assigned to the Area's Schools for the 2013/14 school year.
3. An active Mentoring Scheme for School-leavers from Devizes School and progress towards setting up similar schemes at Lavington and Rowdeford Schools
4. The launch of a "Park your Car at Home" campaign.
5. Improvements to local travel information
6. A clear understanding by the new Clinical Commissioning body of the desire in Devizes for an additional GP Surgery or Primary Care Centre.
7. Renewal of tourist signing in Devizes
8. A clearly defined policy to provide more affordable homes in both Devizes and the villages
9. An agreed policy to reduce Air Pollution to within legal limits in the Shanes Castle AQMA.
10. A Business Centre providing low cost accommodation for new businesses.

Community Area Partnership Agreement 2012/13:

Budget Form

Your Details:

Name:	Beth Hutton
Partnership:	Devizes Community Area
Address:	c/o The Old Coach House London Road Devizes SN10 2DS
Phone:	
Email:	admin@dcap.org.uk

Bank Account Details:

Account name:	Devizes Community Area Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£14308

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: • See attached sheet	a £4590
Consultation activities, public events, analysis, etc: See attached sheet	b £3200
Advertising & promotion (inc websites): • See attached sheet	c £7954
Plans, questionnaires, other printing costs: • See attached sheet	d £3300
Office expenses, consumables, etc.: • See attached sheet	e £200
Other costs: See attached Sheet	f £4022
Amount of funding TOLled forward from 201112 to be spent in 201213:	g £11628
Total running costs applied for:	h £11638

(costs a+b+c+d+e+f-g must equal h)

I confirm that the costs detailed here will be incurred by the Devizes Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012113.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:



Date:

...../...../.....h.....

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

